



住院及手術賠償申請表 HOSPITALIZATION & SURGICAL CLAIM FORM

本表格適用於住院或門診手術賠償
This form is applicable to both inpatient and outpatient surgical claim

甲部 - 由病人填寫

請附上有關之醫院及醫生收據之正本並連同此申請表一併寄回

PART I - TO BE COMPLETED BY THE PATIENT

Original bills and receipts for the claimed expenses must be attached with the Claim Form

僱主或保單持有人名稱

Name of employer/policyholder _____

保單編號

Policy No. _____

受保僱員 / 成員姓名

Name of insured employee/member _____

病人姓名

Name of patient _____

身份証號碼

I.D. Card No. _____

受保成員編號

Member No. _____

性別

Sex _____

與保單持有人關係

Relationship to the policyholder

出生日期

Date of birth _____

本人

Self

配偶

Spouse

子女

Child

職業

Occupation _____

僱員 / 成員

Staff/Member

僱員 / 成員家屬

Dependent

(1) 閣下有否曾經因同一病況而接受治療?

Have you had any prior treatment for this or related conditions?

沒有

No

有

Yes

醫生姓名

Doctor's name _____

地址

Address _____

診症日期

Consultation date _____

(2) 閣下會否就是次醫療事項申請其他保險賠償?

Will you making any other insurance claims as a result of this medical treatment?

不會

No

會

Yes

如選擇會，請列明 : 保單號碼

If "yes", please state : Policy No. _____

保險公司名稱

Name of insurance company _____

保單類別

Policy type _____

要否退回醫療收據

Return medical receipt or not

不要

No

要

Yes

(3) 此次住院 / 手術是否由於意外引致?

Was the hospitalization/surgery a result of an accident?

不是

No

是

Yes

日期

Date _____

簡述意外經過

Brief description _____

時間

Time _____

地點

Place _____

聲明及授權書

本人 / 我們聲明此表格內填報的資料，就本人 / 我們所知所信全部正確無訛，並無任何保留。本人 / 我們同意如為處理有關本索償事宜，安盛保險有限公司可使用所收集及持有關於我 / 我們 / 受保人的個人資料 (包括在此索償表格內或其他地方之資料) 或將該等資料給予有關之人士或機構 (包括在香港境內或境外之再保公司、賠償調查公司、保險業協會 / 聯會及其他提供保險業有關服務之公司等)。

本人 / 我們並授權持有任何關於本人 / 我們 / 受保人的健康或醫療記錄或資料之人士或機構，向安盛保險有限公司或其代理人，提供與本索償事宜或與保險公司的追償權有關之記錄或資料。即使我 / 我們 / 受保人死亡或在法律上失去能力，對我 / 我們 / 受保人的繼承人及受託人而言，本授權將繼續生效。本授權書之影印本將與正本具有同等效力。

DECLARATION AND AUTHORIZATION

I/We hereby declare that to the best of my/our knowledge and belief the above statement and particulars contained herein are in all respects true and complete and are made without reservation of any kind. I/We agree that any of my/our/the Insured's personal information collected or held by AXA General Insurance Hong Kong Limited (whether contained in this claim form or otherwise obtained) is provided and may be held, used and disclosed by the Company to individuals/organization associated with the Company or any selected third party (within or outside Hong Kong, including reinsurance and claim investigation companies and industry associations/federations and other service provider providing services relevant to insurance business) for the purpose of processing this claim.

I/We further authorize any organization, institute or individual that has any records or knowledge or my/our/the Insured's health and medical history or any treatment or advice and that has been or may hereafter be consulted to disclose to AXA General Insurance Hong Kong Limited on its authorized representatives such information which is/are relevant to the settling of this claim and/or the Insured's rights of recovery. This authorization shall bind my/our/the Insured's successors and assigns and remain valid notwithstanding my/our/the Insured's death or incapacity in so far as legally possible. A photostat of this authorization shall be considered as effective and valid as the original.

成員家屬 (十八歲以上) 簽署

Signature of Dependent (18 years of age and over)

C-CF-HS-1003

受保僱員 / 成員簽署

Signature of Insured Employee /Member

簽署日期

Date signed

(請轉下頁 Please turn over)

乙部 - 由主診醫生填寫，所需費用由索償人自行承擔

PART II - TO BE COMPLETED BY THE ATTENDING PHYSICIAN/SURGEON AT THE CLAIMANT'S OWN EXPENSES

- (1) 病人姓名
Name of patient _____
- (2) 住院 醫院名稱
Hospitalization Name of hospital _____
入院日期 出院日期
Date of admission _____ Date of discharge _____
- (3) 手術 治療詳情
Surgical procedure Nature of medical treatment given _____
手術名稱
Name of procedure _____
手術日期 外科手術醫生
Date of operation _____ Surgeon _____
- (4) 此次住院 / 手術的主要申訴或徵狀
Major complaint(s)/symptom(s) of the patient relating to this hospitalization/surgery

- (5) 診斷
Diagnosis of conditions _____
- (6) 出院撮要 (治療及以後治療計劃, 包括診查辦法、結果、併發症及跟進計劃)
Brief discharge summary (including treatments, investigation procedures, results, and/or any complication and follow up plan)

- (7) 首次出現病徵日期或意外發生日期
Date of the accident occurred or symptom first appeared _____
- (8) 病人首次求診日期
Date of first consultation for this condition or related illness _____
- (9) 此病可有復發機會?
Any possibility of having a relapse? _____
- (10) 以上情況是否屬先天性異常? 不是 是
Is this condition arising from congenital anomalies? No Yes
如“不是”請簡述致病原因
If "No", please state the cause of the diagnosis _____
- (11) 據閣下所知, 病人以前曾否患有同類病況?
To the best of your knowledge, has the patient ever had 沒有 有 請說明何時及當時情況
the same or similar conditions or symptoms relating thereto? No Yes Please state dates and describe
- (12) 病人是否經其他醫生轉介?
Is the patient referred by another doctor? 沒有 有 轉介醫生的姓名及地址
No Yes Name and address of the referral doctor
- (13) 如上述情況由懷孕引致, 請說明開始懷孕日期
If condition is due to pregnancy, please give approximate date of commencement

- (14) 病人有否在住院期間批予離院外出? 沒有 有 請說明日期及時間
Did the patient take home leave during Hospitalization? No Yes Please state date(s) and time(s)

地址
Address _____

主診 / 專科醫生的姓名 (資歷)
Name of Attending Physician/Specialist (with qualifications) _____

電話 傳真
Telephone _____ Fax _____

主診 / 專科醫生簽名 / 醫院蓋章
Signature of Attending Physician/Specialist/Hospital Stamp _____

日期
Date _____